



MAIDSTONE DANCE STUDIOS LTD

Health and Safety Policy

General enquiries to:

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This is a statement of general policy and arrangements for Maidstone Dance Studios Ltd.

We will actively maintain and promote good health and safety procedures and will:

- Maintain safe and healthy work conditions
- Provide adequate control of the health and safety risks at our school
- Be open to comments and suggestions from our employees, students and their parents on matters relating to health and safety
- Provide information, instruction and supervision for employees and students and make them aware of this policy
- Ensure all employees are capable of doing their tasks, hold any required qualifications, and that they receive adequate training
- Record any harm or injuries that occur in an Accident Book and make changes where required to avoid similar incidents in the future
- Regularly review and update this policy

The School Principal has overall responsibility for health and safety and has day-to-day responsibility for ensuring this policy is put into practice.

A Health & Safety Law poster is displayed in the kitchen.

A First Aid Box is located in the kitchen in the cupboards.

An Accident Book is located in the kitchen in the cupboards.

In case of an emergency or serious injury, please contact the emergency services on 999.

This policy was last reviewed on ...25/10/2019.....

Name:Zoe Harrisis.....

Job Title:Principal.....

Signature:*Zoe Harrisis*.....